Invitation to Quote:

Bidder Response Document

Service development; Point of Care Cholesterol Testing to support a programme of Child parent screening for Familial Hypercholesterolaemia in primary care

Please submit your responses to Emma.reynolds@ahsn-nenc.org.uk by 5pm Monday December 7th 2020. If there are any questions or points of clarification please contact the Medical Director AHSN NENC julia.newton@ahsn-nenc.org.uk. Shortlisted applicants will be invited for interview on 15th December 2020.

**Bidders Details:**

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| --- | --- |
| Company Name |  |
| Company Address |  |
| Company’s representative name and title |  |
| Contact telephone number |  |
| Email address |  |
| Address for correspondence |  |
| Date of Submission |  |
| Company Registration Number |  |
| VAT Registration Number |  |
| Has your organisation met all its obligations to pay its creditors and staff during the past year? |  |
| If your answer to the above is No, have you rectified the situation resulting in your organisation now being able to pay its creditors and staff? |  |
| Is your company or any group company (your Organisation) or are any of the directors/partners/proprietors in a state of bankruptcy, insolvency, compulsory winding up, and receivership, composition with creditors or subject to relevant proceedings? |  |
| A Dun and Bradstreet report (or suitable alternative provided by bidder) may be obtained by the NHS SBS to determine your organisation's financial viability. This report will be used to identify and eliminate any high-risk suppliers from the process, at the discretion of NHS SBS. For clarity, high risk will be classified as any supplier with a Failure score of 15/100 or less, Risk Indicator of 4 or 'undetermined', Financial Strength E,F,G,H,N,O. NHS SBS reserves the right not to evaluate the suppliers response should they be excluded for failing this financial test, Do you understand this instruction? |  |
| Do you have a Dun and Bradstreet Company Registration number or a suitable alternative? If 'yes' please provide. If not please state N/A |  |
| Does your organisation have a written health and safety at work policy? If Yes, please provide a copy |  |
| Has your organisation or any of its Directors or Executive Officers been in receipt of enforcement/remedial orders in relation to the Health and Safety Executive (or equivalent body) in the last 3 years? |  |
| Does your organisation have a written Equal Opportunities policy? If Yes, please provide a copy. |  |
| In the last three years, has any finding of unlawful discrimination been made against your organisation by an Employment Tribunal, an Employment Appeal Tribunal or any other court (or in comparable proceedings in any jurisdiction other than the UK)? |  |
| In the last three years, has your organisation had a complaint upheld following an investigation by the Equality and Human Rights Commission or its predecessors (or a comparable body in any jurisdiction other than the UK), on ground or alleged unlawful discrimination |  |
| Has your organisation been convicted of breaching environmental legislation, or had any notice served upon it, in the last three years by any environmental regulator or Authority (including local Authority)? |  |
| Will you be using a Sub-Contractor(s) at any point during this project? If so, please give full company details and state that you are willing to take responsibility for work performed by the sub-contractor(s). (This is a mandatory field and must be answered in the return of this bidders response document) |  |
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**Bidder’s response:**

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| Question 1: Quality  | 20% weighting for question |
| **Explain what experience you have in delivering projects in a primary care setting, how you would allocate team members to ensure progress is made in the most time-efficient manner, and what agile project approaches you would use to support this?****Provide a description how you would deploy your point of care testing, how it is quality controlled and whether there is external quality assessment.**  |
| *Supplier Answer Box*Max words: 500 |

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| Question 2: Experience  | 20% weighting for question |
| **Provide details of your experience in the following areas:****Training – explain your method of training a diverse workforce in the use of the POC device****Logistics – explain how you would roll out the programme across 7 AHSNs****Assay – provide details of test performance for cholesterol measurement (including range, CV etc.) including time taken to achieve a result** |
| *Supplier Answer Box*Max words: 500 |

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| Question 3: Cost  | 60% weighting for cost |
| **Please provide a cost breakdown to undertake the work:****Differential cost analysis****Please include the whole costs per child screened including per child consumables.****The lowest, but feasible, price is awarded the full percentage score listed above and is then converted into a score.**  |
| *Supplier Answer Box* |

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